



**SNOHOMISH COUNTY
FIRE DISTRICT 26**

Po Box 376
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Business Meeting Minutes, October 10, 2018

BVFF Committee: Bill, Kate, Chief Andrews and Karen McPeters (recorder) were present. Carsen Smith was not in attendance. There were no BVFF charges to approve.

The meeting was called to order at 19:14. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample, and Commissioners Kate Hayes, Michelle Adie, Molly Olson, Leigh Christianson, Dean Johnson and Tim Folsom. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters and Secretary Karen McPeters (Recorder). Doug Rupp's absence was excused.

Public Commentary: There was no public commentary.

Administrative Reports

EXECUTIVE – Chief Andrews

In talking with District bond counsel, we do not need to take any action on the current bond proceeds not spent at the three-year mark. We would have to take action if the amount was over five million in bonds or if the proceeds were not spent within five years for a quantity under five million. There also would be concern if the district were to make more on investments than the interest charged on the bonds.

The association is hosting a pancake breakfast at Station 53 this Saturday morning beginning at 0830 hours.

Snopac 911 and SERS voted to merge into one agency this past week. This will help coordination of all emergency communications in the county.

Staff is still working on expenditure budget. We have scheduled the public hearing required by law for the November regular meeting at which time we will have the completed proposed budget. Revenue and tax projections were completed last month. You will see the three draft required resolutions for tax collection in 2019 in your packet of information. Adoption and signature are planned for the November meeting.

Employee salaries 2019 proposed 3.3% CPI increase (based on 2018 CPI) for contract employees (exception Ernie). We also propose a 5% matching deferred compensation program

for full time employees (Ernie & Karen).

We are applying for replacement of our self-contained breathing apparatus for this year's federal grant request. We were turned down in last year's request. I believe we will have a far better chance this year.

OPERATIONS- AC Walters

The new (to us) tender is at station 54 and will be there for the next month or so. During that time, we will be training all our drivers on it and also changing out the blue lights and outfitting it with all the required equipment prior to it being stationed at station 55. I would like to thank Lt. Vargas who took time out of his schedule to accompany me to Illinois to drive the tender back here.

I now have the building designs for the Town Hall and have been contacting different structural engineers to get pricing from them to look at the designs and let us know what we would have to do to make the storage room in the Town Hall up to the current building code.

I am hoping to have the plans and an estimate on what it would cost by the next commissioners' meeting.

I have contacted the door company, sprinkler system company and the county concerning the addition up at station 55. I am currently waiting on an estimate to install the two roll up doors and the estimate to modify the sprinkler system. I am also contacting structural engineers to draw the new plans to submit to the county.

I am hoping to be able to start on enclosing the addition by November and to have the project done by the end of the year.

GEMT- I am currently getting all the calls and documentation to PCG (public consulting group) for them to submit to the state for FY2018. We are estimated to receive around \$94,000 from the program for FY 2017. We should be receiving the reimbursement in the first quarter of 2019.

SUPPORT SERVICES / TRAINING – Spence

Annual recruit school still in progress now with 19 of the original 22 that started the class. Training advises the 19 remaining are doing very well and should provide a good outcome.

Training held a course in Engine Company Operations. We had 13 firefighters (9 from our agency) attend this intense training program.

EMS- Abers

Matt and Dr. Brown attended the ACEP conference. They are looking at piloting a prehospital ultrasound program which would be the first of its kind in Washington. They are also working on some improved airway equipment for the medic unit.

Matt is interviewing instructors for our next EMT-B course planned for first quarter in 2019.

Completed a review of quality assurance incident with a failed airway. There was no negative impact to the patient.

Working on exposure with a recently certified EMT.

We will be meeting with King County EMS after the election to try and secure some more funding for major equipment purchases ie: Medic units, Lifepacks, etc...

Secretary's Report

Transports: September transport payments by level of service were viewed.

2016-17 Performance Audit: Audit is completed and auditor will schedule an exit interview in November.

Consent Agenda

Minutes: Molly moved to approve the September minutes. With a second from Pat, the motion passed unanimously.

Vouchers: Bill moved to approve vouchers 403 through 444-2018 for \$99,162.21. With a second from Tim, there were 7 "ayes" and one abstention due to not having reviewed the vouchers prior to the meeting.

Payroll: Bill moved to approve payroll in the amount of \$78,463.44. With a second from Michelle, the motion passed unanimously.

Discussion Items

Larsen Property: There has been no further discussion with the property owners.

Cell Coverage of Galena: Commissioner Rupp is still discussing the proposal with Camp Assoc.

2019 Budget: The 2019 budget will be presented for approval at the November meeting.

Action Items

2019 Employee Contracts: Bill moved to approve CPI (3.3%) salary increases for Chief Andrews, Karen, Matt and Corey, and a pay increase to \$6000/mo, which is an increase of 6.48%, for Assist Chief Walters, and a DCP matching plan up to 5%. With a second from Pat, the motion passed unanimously.

Molly moved to authorize Bill to sign the addendum to the Chief's contract, and authorize the Chief to sign the addendums to the other contracts. With a second from Tim, the motion passed unanimously.

The November meeting will be at Station 54 to accommodate the meeting of the Board of Commissioners of Sky Valley Fire and Rescue prior to the regular business meeting. The public hearing for the 2019 budget will also be held at the Nov meeting.

Meeting adjourned at 20:18.